

**INSTRUCTION  
No. 2, date 26.3.2024**

**FOR THE APPROVAL OF THE METHODOLOGY, FOR THE CRITERIA AND PROCEDURES, FOR THE DISTRIBUTION AND USE OF STATE SUBSIDIES, FOR THE PROVIDERS OF SERVICES IN THE WATER SUPPLY-SEWERAGE SECTOR, FOR THE YEAR BUDGET 2024**

In support of point 4, article 102 of the Constitution; of point 1, part 1, schedule 1, of law no. 25/2023, "On the ratification of the loan agreement between the Republic of Albania and the International Bank for Reconstruction and Development, for the National Water Supply and Sanitation Sector Modernization"; of law no. 9000, dated 30.1.2003, " On the organization and operation of the Council of Ministers"; of Law no. 97/2023, "For Budget of year 2024"; of Law no. 9374, dated 21.4.2005, "On state aid", amended; of the Council of Ministers Decision no. 431, dated 11.7.2018, "On the establishment of the National Agency for Water Supply and Sewerage" amended, as well as the instruction no. 9, date 20.7.2018, " For standard budget implementation procedures", amended,

Instruct:

1. Implementation of the methodology "On the criteria and procedures for the distribution and use of state subsidies, for service providers in the water supply and sewerage sector, for the year budget 2024", according to attachment no. 1, connected at this instruction and an integral part of it.

2. The National Agency for Water Supply and Sewerage, local government units and joint-stock water supply and sewerage companies are in charge of the implementation of this instruction.

3. Instruction no. 12, dated 26.9.2023, "On the approval of the methodology for the criteria and procedures for the distribution and use of state subsidies for joint-stock water supply and sewerage companies, for the budget year 2023", is repealed.

This instruction enters into force after publication in the Official Gazette.

DEPUTY PRIME MINISTER  
AND MINISTER OF INFRASTRUCTURE  
AND ENERGY  
**Belinda Balluku**

ATTACHMENT NO. 1

**METHODOLOGY**

**FOR THE CRITERIA AND PROCEDURES FOR THE DISTRIBUTION AND USE OF STATE SUBSIDIES, FOR SERVICE PROVIDERS IN THE SECTOR OF WATER SUPPLY AND SEWERAGE, FOR THE BUDGET YEAR 2024**

This methodology was drawn up in support of point 13, letter "j", of the decision of the Council of Ministers no. 431, dated 11.7.2018, " On the establishment of the National Agency for Water Supply and Sewerage"; Specific objective 4.2, of the National Strategy of the Water Supply and Sewerage Sector, adopted with decision of the council of ministers no. 448, date 23.7.2023, point 4.5.2.1.e of Water Code, approved by the decision of the council of ministers 1304/2009, of the decision of the council of ministers no. 302, date 11.5.2022, "National policies for the reorganization of the sector of water supply and the removal, treatment and processing of waste water", of the law no. 97/2023, "For budget year 2024".

The details of the subsidy fund and its use will be as follows:

1. The subsidy will be distributed by the National Agency for Water Supply and Sewerage (hereinafter AKUK) in the amount planned in the annual budget law, in accordance with the budget item subsidies, with economic account (603) and all other additions made by decision of Council of Ministers.

2. The subsidy according to point 1 of this methodology will be distributed to subsidize the consumption provided at point 4 of this methodology, for categories in need.

3. The categories in need that benefit from compensation for the consumption of the minimum vital amount of drinking water are the subjects provided for in Article 7 of Law no. 57/2019, "On social

assistance in the Republic of Albania".

4. The categories defined in point 3 of this methodology will be compensated at the rate of 100% for the invoiced value up to the amount of 5 m<sup>3</sup>/month (five cubic meters per month) of drinking water per contract, to meet the minimum vital level. For these categories, the fixed fee, sewerage and urban wastewater treatment fee will be subsidized. The discount for the categories defined in point 3 of this methodology is made automatically in the monthly invoice generated by the relevant water supply and sewerage company.

5. The compensation is given only once for a family, regardless of whether they may consist of persons who are included in more than one of the groupings of point 3 of this methodology, or if they consist of more than one member who is entitled to the benefit .

6. The priority for the use of the fund by joint-stock water supply and sewerage companies (regional or not) is as follows:

a) The water supply and sewerage companies use the fund to pay each month, through a 100% discount in the water supply and sewerage service of the categories defined in point 3 of this methodology, up to the amount of 5 m<sup>3</sup>/month;

b) The remainder of the subsidy fund, if any, will be used by the water supply and sewerage companies to cover the cost of electricity, provided that the utilities have over 75% of their water production volume be mechanical lift (me ngritje mekanike).

7. Only water supply and sewerage companies that have signed the performance contract with AKUK are eligible to benefit from the subsidy according to point 1 of this methodology.

8. Water supply and sewerage companies that have not signed the performance agreement with AKUK will not be reimbursed for the deductions applied according to point 6 of this methodology.

9. The deduction provided for in point 6, letter "a" of this methodology is also mandatory for water supply and sewerage companies that have not signed the performance contract. The cost of water supply and sewerage companies that have not signed the performance contract will be covered by the water supply and sewerage companies' own funds, and only after signing the performance contract, these companies are eligible to benefit from the subsidy according to point 1 of this methodology.

10. Water supply and sewerage companies are provided by local self-government units within their territorial jurisdiction, in written and electronic form, as well as through the National Electronic Register, if the systems can automatically communicate between them, with the complete list of families/individuals in need under the municipality's jurisdiction , subject to treatment with economic aid, within the 10<sup>th</sup> of each month, according to the format in appendix no. 1, which is attached to this instruction, which is also accompanied by the decision of the Regional Directorate of the State Social Service.

11. The assessment of the needs for the fund given according to point 6 of this methodology, as well as the detailing and distribution by AKUK in accordance with this instruction, will be based on the data reported by water supply and sewerage companies to AKUK, in accordance with the requirements, format according to appendix no. 1 and the deadlines set by it.

12. AKUK evaluates the documentation/data submitted and distributes the subsidy to water supply and sewerage companies within the months of June and December 2024.

13. AKUK calculates the value of the subsidy according to point 6 of this methodology, which will benefit each water supply and sewerage company and notifies the companies as follows:

a) Regarding the subsidy according to point 6, letter "a" of this methodology, the calculation of AKUK is based on the information presented by the water supply and sewerage company according to appendix no. 2, attached to this instruction;

b) Regarding the subsidy according to point 6, letter "b", of this methodology, the calculation of AKUK is based on the data administered by water supply and sewerage companies according to the instruction.mats approved by AKUK.

14. AKUK, in implementation of the decision of the letter "k", of article 13, of the decision of the Council of Ministers no. 431, dated 11.7.2018, "On the establishment, organization and operation of the National Water and Sewerage Agency" as amended, has the right to exercise controls through the special unit set up for this purpose, to assess the way the fund is used granted to each company that benefited from the subsidy fund.

**Municipality Logo**

**Prefecture** \_\_\_\_\_  
**Municipality** \_\_\_\_\_

LIST  
 No \_\_\_\_\_, Date \_\_\_\_\_

OF FAMILIES/INDIVIDUALS IN NEED FOR THE TREATMENT WITH ECONOMIC AID FOR THE  
 PERIOD \_\_\_\_\_

Based on the law no. 57, dated 18.7.2019, "On social assistance in the Republic of Albania", amended; the decision of the Regional Directorate of the State Social Service no. \_\_\_\_\_, date \_\_\_\_\_, in the instruction of the Minister of Infrastructure and Energy no. \_\_\_\_\_, date \_\_\_\_\_, "For the approval of methodology for the criteria and procedures for the distribution and use of state subsidies for joint-stock water supply and sewerage companies, for the budget year 2024", the structure responsible for social services in the municipality sends it to the water supply and sewerage company \_\_\_\_\_, the full list of the families/individuals in need the which are beneficiaries of the status for treatment with economic assistance.

From the submitted documentation, as well as from the decision of the Regional Directorate of the State Social Service no. \_\_\_\_\_, date \_\_\_\_\_, attached, you inform that:

1. \_\_\_\_\_ families have been approved as legal beneficiaries of economic assistance, attached list.
2. Individuals with orphan status \_\_\_\_\_ persons, attached list.
3. Individual victims of trafficking \_\_\_\_\_ persons, attached list.
4. Individual victims of domestic violence \_\_\_\_\_, attached list.
5. Parents with more than two children born at the same time:
  - a) Triplets \_\_\_\_\_ family, attached list;
  - b) Quadruplets \_\_\_\_\_ family, attached list;
  - c) Quintuplets and more at once \_\_\_\_\_ family, attached list.
6. Children placed in foster care 1 \_\_\_\_\_, list attached.
7. Children with disabilities placed in foster families 2 \_\_\_\_\_, attached list.

Complete list of families proposed in the economic assistance scheme for the granted period.

No.	Name, Father's name, Surname	Dossier No.	No. of members	Type of aid	Contract No with the Water Utility

**RESPONSIBLE STRUCTURE**

The person responsible for the economic assistance  
 First name, last name, signature

Holder/authorized person  
 Name, last name, signature

**Prefecture** \_\_\_\_\_  
**Municipality** \_\_\_\_\_

**Municipality Logo**

LIST  
 No \_\_\_\_\_, Date \_\_\_\_\_

FOR CALCULATING THE SUBSIDY VALUE FOR FAMILIES/INDIVIDUALS IN  
 NEED, FOR TREATMENT WITH ECONOMIC ASSISTANCE FOR THE PERIOD \_\_\_\_\_

Based on the instruction of the Minister of Infrastructure and Energy no. \_\_\_\_, date \_\_\_\_, "For the approval of methodology for the criteria and procedures for the distribution and use of state subsidies for joint-stock water supply and sewerage companies, for the budget year 2024", the water supply and sewerage company \_\_\_\_\_ sends the complete list of families/individuals in need who are beneficiaries of the subsidy according to instruction no. \_\_\_\_, date \_\_.\_\_.\_\_\_\_ and who enjoy the status for treatment with economic assistance.

No.	Name, Father's name, Surname	Contract No with the Water Utility	Monthly bill value	Amount of water and wastewater m3	Water tariff	Wastewater tariff	Fix tariff	Discounted quantity	Discounted value

Holder

First name, last name

Signature